

**MINUTES OF THE REGULAR MEETING OF THE LIGHT
AND POWER COMMISSION OF THE CITY OF GLENCOE HELD ON
NOVEMBER 24, 2025**

The Regular Monthly Meeting of the Light and Power Commission was held at the Commission Office, 305 11th St East, Glencoe, Minnesota on November 24, 2025. The Meeting was called to order by President Tousignant at 7:00 P.M. Present were Commissioners Ruud, Tousignant, Pries, Donnay, Rach, Manager David Meyer, Paul Lemke.
Others in attendance: Jen Carpenter

MINUTES

A motion by Commissioner Pries, seconded by Commissioner Ruud to approve the minutes of October 27, 2025. Motion carried. Ayes-5. Nays-0.

REVIEW AND PAY BILLS

A motion by Commissioner Donnay, seconded by Commissioner Pries to approve and pay bills for the month of October 2025 with check #41604 through #41661. Motion carried. Ayes-5. Nays-0.

MANAGER'S REPORT

A motion by Commissioner Donnay, seconded by Commissioner Rach to approve the Manager's Report for October 2025 with 8,148,200 KWHs at a cost of \$571,221,22 or \$70.10 M/KWH.
Motion carried. Ayes-5. Nays-0.

OPERATIONS REPORT

A motion by Commissioner Donnay, seconded by Commissioner Ruud to approve the Operations Report. Motion carried. Ayes-5. Nays-0.

DELINQUENT ACCOUNTS REPORT

- 31 accounts over \$100.00 for a total of \$7,118.04
- Revenue Recapture for month - \$0

2026 PRELIMINARY BUDGET

A motion by Commissioner Ruud, seconded by Commissioner Rach to approve the 2026 Preliminary Budget. Motion carried. Ayes-5. Nays-0.

PROJECT UPDATES

- The Hennepin Ave street project with the City is complete and operational.
- Line crew continues work on the 1st St/Woods project, terminating wire as they go and have two stretches of wire to pull along 1st St.
- Generation crew continues work on scheduled engine inspections.
- 2025 Seneca pack is complete for all vegetables.
- Solar array on Light & Power property is up and wire is pulled.

DIAMOND GENERATION

A motion by Commissioner Pries, seconded by Commissioner Ruud to approve Change Order #1 on the Construction of the Diamond Avenue Generation Facility contract in the amount of \$81,697.04 which includes:

1. \$52,156.32 for site fence, ground grid and overhead door
2. \$29,540.72 for below grade conduit

Motion carried. Ayes-5. Nays-0.

A motion by Commissioner Ruud, seconded by Commissioner Rach to approve Change Order #1 on the Furnishing Diesel Generation Equipment contract in the amount of \$90,840.00 which includes: Furnish and install three (3) ECS200 generator control panels and one (1) ECS400 master control. Motion carried. Ayes-5. Nays-0.

PROPOSED NEW SUBSTATION

Manager Meyer provided an update to the Commission that the proposed new substation has been “put on the back burner” for now.

PERSONNEL POLICY (PFML)

A motion by Commissioner Donnay, seconded by Commissioner Ruud to approve the updated personnel policy and associated attachments. Motion carried. Ayes-5. Nays-0.

ANNUAL AUDIT CONTRACT

A motion by Commissioner Donnay, seconded by Commissioner Rach to approve the audit engagement contract with CLA in the amount of \$23,000 plus expenses for the annual audit. Motion carried. Ayes-5. Nays-0.

POSTAGE MACHINE LEASE

A motion by Commissioner Rach, seconded by Commissioner Ruud to approve the Quadient leasing agreement for the postage machine in the amount of \$307.00 per month for a period of 63 months. Motion carried. Ayes-5. Nays-0.

PROPOSED POWER CONTRACT

A motion by Commissioner Ruud, seconded by Commissioner Pries to enter into a Power Purchase Agreement (PPA) with the Central Minnesota Municipal Power Agency (CMMPA) for Glencoe Light and Power Commission’s entitled share (4MW) of wind energy as detailed in the attached agreement contingent on a favorable legal review. Motion carried. Ayes-5. Nays-0.

GENERATION PLANT EMPLOYEE REPLACEMENT

We are now accepting applications to fill the Generation vacancy.

COMMISSIONER APPOINTMENT

A motion by Commissioner Pries, seconded by Commissioner Ruud to recommend to the Glencoe City Council that they appoint Joseph Tousignant to a second term as Commissioner. Motion carried. Ayes-5. Nays-0.

APPA RALLY

The APPA Rally will be February 23-25, 2026 in Washington, D.C. Manager Meyer and Commissioner Tousignant will be attending.

NEXT MEETING DATE

The next meeting date is Monday, December 22, 2025 at 7:00 p.m.

ADJOURN

A motion by Commissioner Rach, seconded by Commissioner Pries to adjourn the meeting. Motion carried. Ayes-5. Nays-0.

Paul Ruud, Secretary